

Steering Committee Minutes
November 30, 2006
Quilter's Unlimited
Tallahassee, Florida

7:00 Vicki Mildenberger opened the meeting. She intends to keep the meetings to 1 hour so that more people can attend. The steering committee needs to think of someone to mentor to take their job the following year.

Old Business

1. Minutes from the last steering committee will be read at the next meeting.
2. Membership Booklets Printing – Martha Mitchell reported that only 35% have paid. The December meeting will be our last chance to pay in order to be in the 2007 directory. The bi-laws need to be changed?
 - Linda Dozier has volunteered to be the 2007 Quilt Show Chairman.
 - Audit – Ella Hinson needs assistants – Roberta Granville and Sherri Croom volunteered.
 - Vicki Mildenberger proposed a new idea for the general meetings. That the meetings would end at 8:30, Show & Tell, Block of the Month, etc, would be at the beginning of the meeting. Also, we will use the audio visual equipment for announcements and the newsletter rather than committee chairs stand up to announce. Topi Henderson suggested that any pictures and minutes from the Steering Committee be on our website.
3. January Labels for 2006 Challenge Quilts – Esther Weiner will call the Challenge Quilt people to attend and to bring their quilts. The labels were revealed to the committee.

The dates for all the meetings were given:

- General Meetings: Dec. 14, 2006, Jan. 11, 2007, Feb. 8, 2007, Mar, 9, 2007, Apr. 12, 2007, May 10, 2007, June 14, 2007, July 12, 2007, Aug. 9, 2007, Sept. 13, 2007, Oct. 11, 2007, Nov. 8, 2007.
 - Steering Committee Meetings: Nov.30, 2006, Jan. 25, 2007, Feb. 22, 2007, Mar. 22, 2007, Apr. 26, 2007, May 24, 2007, June 28, 2007, July 26, 2007, Aug. 23, 2007, Sept. 27, 2007, Oct. 25, 2007
4. Lauder Workshop/ Comments –
 - The room could have been larger.
 - The workshop was great
 - Martha Mitchell motioned that Topi Henderson be reimbursed now for paying a \$5 fee for the kit for all the members that took the Sunday class. Pam Doffek seconded the motion. Loretta Hodges will collect from the members involved.

5. AV Chair – Bylaw Change
 - Vicki Mildengerger read the wording to include an AV chairman. “The Audio-Visual Equipment Committee Chair shall arrange the set-up, use, and take-down of the audio-visual equipment required for meeting and Guild activities and ensure its proper handling, maintenance, and storage. The chairman shall make recommendations to the Steering Committee as to the purchases of necessary equipment.”
 - Topi Henderson made a motion to use this wording and publicize in the next newsletter. The guild members will vote on the bylaws at the Jan. general meeting. Sherri Croom will run the AV equipment and we will look for others to help.

6. Museum Quilt Show – ends Sun, Dec. 3, 2006. The information for pick-up will be put on the website.

New Business

1. Treasurer’s Report – Michelle Jagers- The current balance as of 11/30/06:
 - Checking Balance \$2662.03
 - Money Market \$4376.44
 - Certificate of Deposit \$3464.00
 Vicki Mildengerger told us to turn in checks as soon as possible and that quarterly reports will be in the newsletter.
2. Community Education Opportunity
 - A survey from a FSU professor we given to Pam Doffek and will be in the Jan. newsletter and on the website.
3. Committee Chair Reports
 - Publicity/Community Ed. – Pam Doffek – The bylaws are printed in the directory.
 - Programs – Roberta Granville – The Dec. general meeting will be a pot-luck meal. There will be a fat quarter exchange [a gift from your heart], a game by Wendy Stone, Show & Tell [holiday quilts] and a parody reading. Martha Mitchell will check on ribbons for the 5 youth quilts at the museum show.
 Programs Scheduled for the Year:
 - Jan. – Challenge Quilters to describe their quilts
 - Feb.- Trash & Treasures – Opportunity Quilt Preview
 - Mar. – Margo Krager – program
 - Apr. – Audio Visual
 - May – Borders – by Kris Hebert
 - June - ?
 - July – Ice Cream Social
 - Aug. – Challenge Quilts
 - Sept. – Museum Opening

- Oct, Nov., Dec.

4. Activities Chair Reports

- Block of the Month – Carol Ellingson revealed the next years raffle blocks.
- Workshops – Let Penny Blaszczyk know about ideas for workshops.
- Library – Sharon Pollock – will buy Roberts Rule of Order.
- City Hall Quilt Show – dates are forthcoming
- Door Prizes – Jessica Dukes – donations are needed for gifts and wrapping paper.
- Show & Tell – Cheryl Willis – We need a sign-up sheet and a sign on a tatum in the signs at the end of the meeting.
- Opportunity Quilt – Meredith Smith – The quilt top is ready to be sewn together.
- Cookbook – Topi Henderson – will call the museum gift shop to return any cookbooks not sold. Only about 30 books are left to sell at the Dec. general meeting.
- Linda Dozier announced an Open House at the Big Bend Hospice Sat., Dec.2. Their will be a quilt workshop.

Other Business

1. January Meeting – Budget

Vicki thanked us for attending the meeting tonight..