

## Quilters Unlimited Steering Committee Meeting Minutes

October 10, 2017 Meeting – Note: the September 12 meeting was postponed due to Hurricane Irma

13 SC Members Present – Peggy Allen, Kerry Cohen, Heather Strickland, Linda Stright, Karen Skinner, Karen Kunz, Marsha Walper, Linda Brooks, Sue Isaac, Roberta Granville, Sue Skornia, Wendy Stone and Betty Rinkel. 2018 SC nominee Janice France was also in attendance.

Peggy called the meeting to order at 7:00 p.m.

Peggy noted she spoke with Temple Israel about renewing our contract for meeting location through 2018. The cost is \$1125 for twelve general meeting days and six steering committee meetings. All agreed to continue with the temple as our meeting location. Peggy will formalize signing contract with Lisa at TI.

Peggy noted at next month's meeting (changed to 11/14 date) we will have the turn over from 2017 to 2018 officers and committee chairs and will work on the budget. Please bring notebooks and reminder to complete end-of-year report by new of October and email to Peggy.

Financial Report: Peggy had provided financial reports and budget accounting sheets for the year to date that Heather ran for the meeting.

Sue Isaac mentioned that on the financial report provided to the committee for review that the web hosting fees do not appear to be accounted or paid for the last few months. Heather was going to check with our provider, as we were having issues receiving their invoices.

Marsha Walper asked about the high value of fixed assets. After discussion, it was noted that many assets are in various members' possession since we do not have any storage room. Heather noted that those items were not part of the assets noted in the financial report, just software, treasurer's laptop and the rest of the money was from assets prior to 2009. Heather will explore lowering that dollar value and Peggy asked for help gathering a list of possessions and current holder. Marsha will help with the inventory list.

Karen Kunz asked if the guild should consider renting a climate controlled storage unit for these inventory items, including the 600+ library books which librarian Jeanne Brenner currently stores at her house. Discussion on the logistics of moving equipment in and out, cost and the burden on future librarians for storage where discussed. Peggy wants to form a committee to research and evaluate the storage unit. Karen Kunz said she would check on pricing and get back to Peggy.

Karen Skinner asked about the silent auction money not being on the financial report. Cheryl Willis is still waiting on a couple high bidders to respond/make payment arrangements, so she will update everyone at the general meeting. (Cheryl reported a total of \$2,780.98 from the silent auction proceeds.)

Reports from Committees:

Quilter's Treasure: Linda Brooks noted that we had brought in \$614 total for the quilter's treasure this year and she had to spend \$62 for basket items. Wendy motioned that we make the QT a biannual event/program. Roberta seconded. After discussion, Wendy amended her motion to state we suspend the QT until further notice. All were in favor of the amended motion.

Nominating Committee: Karen Skinner announced we had volunteers/nominees for all of the officer positions for 2018. We still need volunteers for Newsletter and Publicity Chairs.

Old Business:

Special Compensation Proposal: This tabled proposal on compensation for workshop and opportunity committees travel expenses was revised and presented again at the meeting. Karen Skinner gave overview of the reasoning behind the policy being created. Discussion focused around the rate for mileage, whether the Workshop Chair would only receive special compensation on workshops or on QU led classes as well, responsibility for insurance on drivers, and whether the language needed a special policy, a mileage policy or if parts should be included in each committees P&P section. Roberta moved we table the proposal for revision and Sue Isaac seconded.

Challenge Quilt Policy: Marsha Walper gave overview of the rationale for this policy to formalize the past standard operating procedure for the Challenge Quilt Committee into the P&P. Discussion focused on expenses, prize money, language of the voting and tallying section and other wording. All agreed to table to policy until November and allow for some editing of the language.

New Business:

Betty Rinkel asked who was responsible for setting starting amounts for the Silent Auction. She noted it had not been done prior to the quilt show opening so she set starting bids. It was discussed that someone at the Museum used to do this, but has since retired. It will be mentioned to the Silent Auction Chair to add this as a duty and add to their notebook for future shows.

Next SC meeting is 11/14. Peggy noted this is a change in the normal schedule, so all should note and the website will be updated.

Peggy moved to adjourn and Kerry seconded. Meeting was adjourned at 8:19 p.m.

Submitted by Kerry Cohen, Acting QU Secretary