



**Quilters Unlimited of Tallahassee**  
**EVENT VENDOR APPLICATION**  
August 31 – September 2, 2024  
North Florida Fairgrounds, Building 2  
441 Paul Russell Road; Tallahassee, FL

**DATES AND TIMES:**

SET UP: Sat. August 31, 8:00–9:45 a.m. (Move your vehicle before show opens.)

SHOW DATES: Sat. August 31, 2024 through Mon. September 2, 2024

SHOW HOURS: 10 a.m. through 6 p.m. each day

BREAK DOWN: Mon. September 2, 6:15–8:00 p.m.

**Quilters Unlimited welcomes vendors for all kinds of products or services, with the following restrictions:**

1. While prepared foods may be offered for sale, **no food may be cooked** at the show.
2. No items may be offered that create an odor or are flammable (no candles).
3. 20-ounce Pepsi products, including Aquafina water, obtained through the Pepsi distributor on Pensacola Street, 850-574-0281, are the only beverages that may be sold for consumption at the North Florida Fairgrounds. Beverages given away must also be Pepsi products in any size container or in a Pepsi cup unless glassware is used for a formal event.
4. Note: Guests must consume food in a designated area or outside the building.

**VENDOR FEE — Make checks payable to QU:**

**\$75 (10'x10' one-side open)**

**\$100 (10'x10' two-sides open) — *limited, please email Peggy Allen before sending fee.***

**\$125 (20'x10' one-side open *[the 20'-side is open]*)**

**APPLICATION DEADLINE: August 1, 2024**

**NOTIFICATION OF ACCEPTANCE WILL BE BY EMAIL**

**SPACE ASSIGNMENT WILL BE MADE ON THE SET-UP DAY**

**BENEFITS PROVIDED TO VENDORS:**

- 10'x10' or 20'x10' space against a wall inside Building 2, which is air conditioned.
- One electric outlet per vendor (110v). (Bring your own extension cords.)
- Vendors will be listed in the printed event brochure and online.

**ADDITIONAL TERMS AND CONDITIONS**

1. The Vendor warrants that he/she is selling legally obtained items, which follow all copyright and trademark laws.
2. Quilter's Unlimited of Tallahassee (hereafter QU) and the North Florida Fairgrounds are not liable for personal injury to the Vendor or for loss or damage to any of the Vendor's personal property (including inventory) during the Quilt Show. The Vendor acknowledges that QU and the North Florida Fairgrounds will not provide security or safekeeping for Vendor's inventory, and accepts the risk of loss thereof.
3. The Vendor shall be solely responsible for any money brought to the Quilt Show or received from sales during the Quilt Show. All Vendors are expected to take all their money with them at the end of each day of the Quilt Show.
4. The Vendor is responsible for paying applicable sales tax to the Florida Department of Revenue.
5. The Vendor is responsible for bringing any tables, chairs, extension cords, or other equipment needed. The Vendor is responsible for moving in, setting up, breaking down, and moving out all inventory and equipment during the set up and break down hours listed above.
6. The Vendor is responsible for leaving his/her area as it was before the Quilt Show.

**VENDOR BUSINESS NAME:** \_\_\_\_\_

**VENDOR CONTACT NAME:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**LINK TO VENDOR WEBSITE OR SOCIAL-MEDIA PAGE FOR ADVERTISING:** \_\_\_\_\_

**DESCRIPTION OF ITEMS TO BE SOLD:** \_\_\_\_\_

**VENDOR SHORT DESCRIPTION FOR ADVERTISING (max: 50 characters including spaces)**

**The Vendor agrees to all the terms and conditions of this contract.**

\_\_\_\_\_  
(Signature of Vendor) (Vendor's name printed) (Date)

**Quilters Unlimited of Tallahassee accepts this Vendor application and agrees that the Vendor fee has been received. QU agrees to provide to the Vendor the benefits listed above.**

\_\_\_\_\_  
(Signature of QU Representative) (QU Representative's name printed) (Date)

**QUILTERS UNLIMITED OF TALLAHASSEE**

Mail this application and a check for the Vendor Fee payable to "QU":

**Attn: Quilt Show / Peggy Allen**  
**Quilters Unlimited**  
**P.O. Box 12181**  
**Tallahassee, FL 32317**

If your application is accepted, you will be notified by email.

If your application is not accepted because we have reached our limit of vendors, or for any other reason (*e.g., yours would be the tenth candle booth out of twenty*), you will be notified by email and your check will be returned to you.

If you have questions, please contact:

**Peggy Allen**  
**QUtallyShow2024@gmail.com**

